

**Lost/Stolen/Returned Hangtags**

**INSTRUCTIONS:** Complete the following information including the lost, stolen, or returned permit number. Write a complete statement about how the hangtag was lost or stolen, or the reason for the return of the hangtag. Sign and date the statement.

TRANSACTION NUMBER: \_\_\_\_\_

LOT LOCATION: \_\_\_\_\_

NEW LOCATION: \_\_\_\_\_

NEW HANGTAG NUMBER: \_\_\_\_\_

\*NAME: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

\*SOCIAL SECURITY: \_\_\_\_\_

\*LOCAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\*TELEPHONE NUMBER: (H) \_\_\_\_\_ (W) \_\_\_\_\_

\*LICENSE PLATE NUMBER: \_\_\_\_\_

\*EXPLANATION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*LEAVING THE UNIVERSITY: \_\_\_\_\_ DATE: \_\_\_\_\_

\*STOP PAYROLL DEDUCTIONS: \_\_\_\_\_ DATE: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

WITNESS: \_\_\_\_\_ DATE: \_\_\_\_\_