

## Dining Dollars Account Policies

### 1. Dining Dollars

- a. Dining Dollars is a prepaid account associated with the purchase of a meal plan.
  - i. The Dining Dollars Account is a privilege and the university reserves the right to cancel and/or suspend the privilege to use the Dining Dollars Account at any time for disciplinary and /or administrative reason.
  - ii. Funds are automatically activated based on the meal plan selected.
- b. Using the Bison One Card Dining Dollars Account
  - iii. To utilize the Dining Dollars Account on the Bison One Card, students must present their Bison One Card to Howard University Dining Services locations as payment for products and services.
  - iv. Dining Dollars are accepted at all on campus dining locations.
  - v. Dining Dollars are not accepted at on campus non dining locations or off campus.
  - vi. You may not permit another person to use your Bison One Card for purchases.
- c. Dining Dollars Term
  - vii. Dining Dollars are automatically added at the time of meal plan purchase.
  - viii. If not used by the end of each semester, any unused Dining Dollars are forfeited.
- d. Transfers
  - ix. Funds in the Dining Dollars Account cannot be transferred to any other Bison One Card Account.
- e. Refunds/cancellations
  - x. Dining Dollars deposits are non-refundable.

### 2. Liability/Dispute

- a. If your Bison One Card has been lost or stolen, report 24x7 on My Bison One Card Accounts ([www.howard.edu/BisonOneCard](http://www.howard.edu/BisonOneCard)), then contact the Bison One Card Office immediately. If you notify the office within two (2) business days, you can lose no more than \$50 if someone used your Dining Dollars Account without your permission. If you do not contact us within two (2) business days, you can lose as much as \$750.
- b. If your account history shows an incorrect transaction, contact the Bison One Card Office immediately. If you do not inform the office within sixty (60) days of a statement, the transaction may not be able to be corrected.

### 3. Statements

- a. Up to a ninety (90) day transaction history is available on the My Bison One Card Accounts website ([www.howard.edu/BisonOneCard](http://www.howard.edu/BisonOneCard)). The history may be printed in the form of statements.
- b. Statements may also be requested by visiting the Bison One Card Office.

### 4. Applicable Law

The laws and regulations of the District of Columbia and the federal government govern this agreement.

**5. Sanctions**

Violations of the meal plan policies will be forwarded to the Office for the Dean of Special Student Services to impose appropriate or applicable sanctions.